# Data Request Form

Please review the Data Access Policy before drafting your Data Request Form. Use the following outline to present your study plan. Take whatever space is necessary to completely respond to each section. This form will not be accepted unless each lettered and numbered section listed below is included.

**A. GENERAL INFORMATION**

1. Study Title:
2. Cohort / Condition of interest:
3. Date of submission:
4. Date data needed by:
5. Is this a new submission or a revision of an existing submission:
6. Lead Investigator(s):
7. Institution(s) / Organizations:
8. Email(s):
9. Cohort / Condition:
10. Does this project have IRB approval? Yes No

If “No,” please provide explanation and timeline for IRB submission (IRB approval required before data will be released):

If “Yes,” time period of IRB approval: \_\_\_\_\_\_\_\_\_ to \_\_\_\_\_\_\_\_\_ Local IRB reference #:

**B. SPECIFIC AIMS AND HYPOTHESES**

**C. BACKGROUND AND RATIONALE**

**D. STUDY POPULATION / ELIGIBILITY CRITERIA**

**E. STUDY VARIABLES AND DEFINITIONS**

**F. DATA ANALYSIS AND SAMPLE SIZE CALCULATIONS**

**G. DATA STORAGE AND MANAGEMENT PLAN**

**H. TIMEFRAME AND EXPECTED PUBLICATIONS**

**I. REFERENCES**